



Minerva Public Library 2013 Annual Report

President, Library Board of Trustees: Roger Bartley

Director: Tom Dillie

Fiscal Officer: Mary Jane Smith

The library in 2013 saw state funding change again with the new Ohio Biennium Budget. Public Library Fund revenue has stabilized for the moment, and receipts remain lower than at any time since 1998. Library Trustees, Administration, and staff continue to find ways to save money while having as little impact as possible on services to you, our library users. We continue to provide you with the books, DVDs, audiobooks, CDs, children's activity kits, magazines, artwork, downloadable materials, programs, services, and speakers that you find interesting and worthwhile. And you enjoyed and made good use of those services, materials, and programs over the past year.

In 2013

- You checked out or renewed library materials 288,292 times.
- You downloaded over 4,600 e-books and audiobooks.
- You visited the library 111,326 times.
- You asked 21,265 reference questions of library staff.
- The Library loaned 59,079 items to other patrons at other Ohio libraries.
- You borrowed 22,235 items from other Ohio libraries.
- The Library added 8,493 items to the local collection for you to check out and enjoy.
- The Library purchased 655 e-books to add to the SEO Download Center.

Keeping you connected—online and in the community

The Library has 18 computers through which you may access the Internet on a high-speed fiber optic connection provided by the State of Ohio, as well as free wi-fi internet access throughout the building to use with your laptop or other portable devices. The Library also has a variety of meeting and study rooms for your use.

In 2013

- You logged on to internet computers at the Library 16,720 times: over 55 times a day.
- 239 of you attended in total 18 programs for adults at the library.
- You used the study rooms over 376 times for studying, writing, tutoring, and working.
- Your community groups and public agencies as varied as the Girl Scouts, Relay for Life, D.A.R., YMCA, SPARK, Ohio Bureau of Workers Compensation, Stark County Auditor, book discussion groups, as well as 27 others, booked the meeting rooms 225 times.

Service to Youth

The Library offers varied story times for young patrons and their caregivers, the always popular Summer Reading Program, and after school activities for tweens and teens. The Library also provides class visits to aid students and teachers from Minerva Local Schools, Minerva Area Christian School, the area Mennonite school, the YMCA Preschool, and area homeschoolers. Youth Services staff also went on the road to the Minerva Jazz Festival, Art Fest, and Minerva Christmas Celebration.

In 2013 Library staff offered:

- 905 class visits to the Library—18,838 students served.
- 105 visits by library staff to classes at local schools—2,203 students served.
- 97 story times for children of various ages—1,935 children and caregivers served.
- 42 different Summer Reading events—1,605 children and caregivers served.
- 171 other youth programs—1,379 children and caregivers served.

Library Youth Services staff also assist in the Library's partnership with SPARK (Supporting Partnerships to Ensure Ready Kids), an early literacy and school-readiness program that works with caregivers and preschoolers to improve children's skills for early school success.

Library Funding

The Library is funded by a monthly distribution from the State of Ohio through the Public Library Fund (PLF). The PLF currently receives 1.66% of the State's General Revenue. The monthly PLF distribution is divided among Ohio's 88 counties and then distributed to public libraries in each of those counties by that county's Budget Commission.

2013 Actual Revenue

	Percent	Amount
Public Library Fund (PLF)	91.2%	\$660,261
Fines and Fees	2.8%	\$ 20,324
Contributions	0.8%	\$ 5,746
Miscellaneous	5.2%	\$ 37,617
Investment Earnings	0.0%	\$ 453
Total	100.0%	\$724,401

2013 Actual Expenditures

Salaries and Benefits	66.8%	\$432,922
Library Materials	14.2%	\$ 91,997
Purchased Services	11.9%	\$ 77,271
Other	3.4%	\$ 22,110
Supplies	3.4%	\$ 22,176
Capital Outlay	0.3%	\$ 1,845
Total	100.0%	\$648,321

Generous Support

The Library appreciates your generosity in helping to fund programs and services. Please consider the Library when you plan your annual giving.

In 2013:

- Patrons and local businesses gave targeted donations totaling \$1,782.
- Library book sales and anonymous donations provided \$3965.
- Patrons donated 336 books, CDs, DVDs, and audiobooks to the Library's collection.