



Minerva Public Library 2015 Annual Report

President, Library Board of Trustees: Roger Bartley

Director: Tom Dillie

Fiscal Officer: Mary Jane Smith

The library in 2015 saw updates in technology, increased use of downloadable content, staffing changes, and more programs offered for adults. The new Ohio biennium budget increased support of the Public Library Fund from 1.66% of the Ohio General Revenue Fund to 1.7% of GRF. Library Trustees, Administration, and staff continue to find ways to save money while having as little impact as possible on services to you, our library users. We continue to provide you with the books, DVDs, audiobooks, CDs, children's activity kits, magazines, artwork, downloadable materials, programs, services, and speakers that you find interesting and worthwhile. And you enjoyed and made good use of those services, materials, and programs over the past year.

In 2015

- You checked out or renewed library materials 270,485 times.
- You downloaded over 9,069 e-books, audiobooks, CDs, and movies.
- You visited the library 98,201 times.
- You asked 17,620 reference questions of library staff.
- The Library loaned 56,617 items to other patrons at other Ohio libraries.
- You borrowed 19,165 items from other Ohio libraries.
- The Library added 5,483 items to the local collection for you to check out and enjoy.
- The Library purchased 354 e-books and e-audiobooks to add to the Ohio Digital Library.

Keeping you connected—online and in the community

The Library has 16 computers through which you may access the Internet on a high-speed fiber optic connection provided by the State of Ohio; these computers use the Windows 7 operating system and offer the Office 2010 suite of productivity software as well as the WinWay resume writing software. New wi-fi routers were installed in 2015 to improve the free wi-fi internet access that is available throughout the building to use with your laptop, smartphone, or other portable devices. The library purchased a color photocopiers for public use that will make black and white or color copies up to 11" x 17". It can also scan and e-mail documents at no charge. The library continues to offer downloadable books, audiobooks, music, and movies to you for free through the Ohio Digital Library and Hoopladigital. Mangolanguages.com provides you with free, online, structured lessons to learn over 60 languages. The Library has a variety of meeting and study rooms for your use and makes those rooms available for private functions as well as public meetings.

In 2015

- You logged on to internet computers at the Library 14,378 times: over 43 times a day.
- 309 of you attended 26 programs for adults presented by outside speakers at the library.
- You used the study rooms over 370 times for studying, writing, tutoring, and working.
- Your community groups and public agencies as varied as the Girl Scouts, Relay for Life, D.A.R., SPARK, Ohio Bureau of Workers Compensation, Stark County Auditor, Good News Club, book discussion groups, as well as 25 others, booked the meeting rooms 163 times.

Service to Youth

The Library offers varied story times for young patrons and their caregivers, the always popular Summer Reading Program, and after school activities for tweens and teens. The Library also provides class visits to aid students and teachers from Minerva Local Schools, Minerva Area Christian School, the area Mennonite school, the YMCA Preschool, and area homeschoolers. Susan Crawford retired from the Youth Services Department after 13 years of service, and Kelly Chaplin joined the library as Youth Services Librarian.

In 2015 Library staff offered:

- 691 class visits to the Library—14,602 students served.
- 146 visits by library staff to classes at local schools—2896 students served.
- 92 story times for children of various ages—1,481 children and caregivers served.
- 41 different Summer Reading events—1,298 children and caregivers served.
- 162 other youth programs—1,988 children and caregivers served.

Library Youth Services staff also assist in the Library's partnership with SPARK (Supporting Partnerships to Ensure Ready Kids), an early literacy and school-readiness program that works with caregivers and preschoolers to improve children's skills for early school success. Staff also offer the 1000 Books Before Kindergarten reading challenge to encourage early literacy skills.

Library Funding

The Library is funded by a monthly distribution from the State of Ohio through the Public Library Fund (PLF). The PLF currently receives 1.7% of the State's General Revenue Fund. The monthly PLF distribution is divided among Ohio's 88 counties and then distributed to public libraries in each of those counties by that county's Budget Commission.

2015 Actual Revenue

	Percent	Amount
Public Library Fund (PLF)	96.0%	\$701,445
Fines and Fees	2.7%	\$ 19,546
Contributions	0.7%	\$ 5,334
Miscellaneous	0.4%	\$ 2,919
Investment Earnings	0.2%	\$ 1,266
Total	100.0%	\$730,510

2015 Actual Expenditures

Salaries and Benefits	67.0%	\$456,381
Library Materials	11.3%	\$ 77,015
Purchased Services	15.3%	\$104,007
Other	2.7%	\$ 18,595
Supplies	2.3%	\$ 15,808
Capital Outlay	0.3%	\$ 1,981
Capital Projects	1.1%	\$ 7,244
Total	100.0%	\$681,031

Generous Support

The Library appreciates your generosity in helping to fund programs and services. Please consider the Library when you plan your annual giving.

In 2015:

- Library patrons and local businesses gave targeted donations totaling \$1,885.
- Library book sales and anonymous donations provided \$3,449.
- Patrons donated 550 books, CDs, DVDs, and audiobooks to the Library's collection.