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Scope of Work

Standard Plumbing and Heating is please to offer the following scope of work:

Option 1 – Commission Existing System

1. Commission existing system and clean up wiring.
2. Determine if sensors have failed.
3. Validate programming and ensure system is working properly.
4. Generate report of issues found and potential action items to resolve issues.

Option 2 – Replace Existing Control System

1. Demo existing Honeywell Niagara AX controllers and Front-End Web Server
2. AHU-1 New Controls
 - a. Furnish and install:
 - i. Carrier BACnet controller to control AHU system.
 - b. It is assumed that existing sensors and actuators are working properly on AHU. If found to be defective additional costs will be incurred to replace.
 - c. Clean up condensing unit wiring and interlock with new AHU controller.
3. Boiler System – QTY (1) a. Furnish and install new Carrier BACnet controller for boiler operation.
4. VAV's – QTY (22)
 - a. Demo existing controllers.
 - b. Furnish and Install: i. New Carrier VAV Controllers. ii. New Supply air Sensors. iii. Thermostats.
 - c. It is assumed that existing VAV control valves are in working condition. If control valves need to be replaced additional costs will be incurred.
5. Commission System and provide new control diagrams.

Clarifications:

1. Any work not specifically listed above is not included.
2. Additional costs to be incurred for defective sensors, actuators, control valves etc found during work above.
3. Work to be performed during **normal business hours**.
4. Sales tax excluded.

Option 1 - Commission Existing System: \$14,800.00

Option 2 – Replace Control System: \$58,200.00

Option 2 Breakdown –

Material – \$35,485

Labor – \$20,800

Warranty – \$1,915

Option 3 – Recommission, pipe and control existing humidifier - \$3,800.00 (pending no issues with humidifier)

“Specialists in Air Conditioning”

OH State Lic. #20015 • We are an equal opportunity employer.

HVAC Capital Project Proposal

Capital Fund Status as of September 1

Balance	\$171,258	
Restricted	<u>\$(21,456)</u>	(McConnell Fund)
Total Available	\$149,802	

Appropriation 2020		Spent & Encumbered
Maintenance & Repair	\$ 25,000	\$ 3,521
Land Improvement	\$ 20,000	\$ 4,171
Furniture & Equipment	<u>\$ 10,000</u>	<u>\$ 5,175</u>
	\$ 55,000	\$12,867

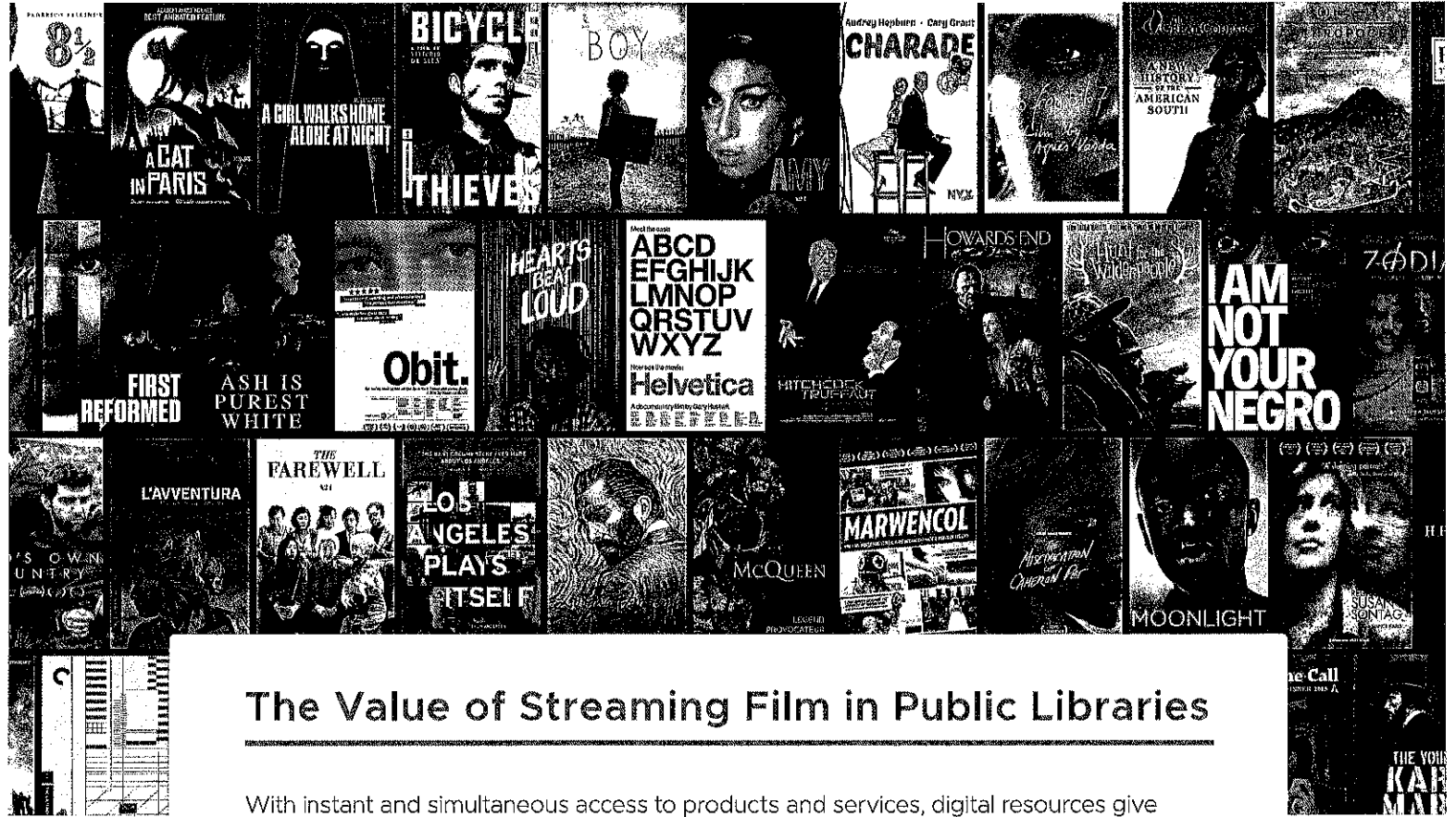
Remaining Available Appropriation

Maintenance & Repair	\$21,479
Land Improvement	\$15,829
Furniture & Equipment	\$ 4,825

The Standard Plumbing proposal for replacing the HVAC control system is priced at \$58,200, with an additional \$3,800 to start up the humidifier system. Total cost is \$62,000. If we choose to do this project, I recommend adding \$47,000 to the Capital Projects--Maintenance and Repair appropriation, which then would make \$68,000+ available to spend. Since an amendment to the 2020 appropriation is required to add this money, I also suggest an additional transfer out of \$50,000 from General Revenue to Capital Projects. Both of these resolutions require five aye votes.

Draft Resolution 20-09-01: to amend the 2020 Appropriation and add \$47,000 to Capital Projects—Maintenance and Repair of Facilities 4001-760-331-0000.

Draft Resolution 20-09-02: to amend the 2020 Appropriation and transfer out \$50,000 from General Revenue to Capital Projects.



The Value of Streaming Film in Public Libraries

With instant and simultaneous access to products and services, digital resources give libraries a reliable way to connect with patrons inside their local branch, at home, or on the road. Whether patrons are interested in topics that assist with their job search, professional development, entertainment or lifelong learning, providing digital access is essential to a library's goal of democratizing information for communities across the globe.

Why Kanopy?

Kanopy provides access to entertaining and thought-provoking films that directly align with and represent the diverse needs of communities. With a broad range of exclusive content, libraries are able to instantly benefit their patrons through an unrivaled collection of awe-inspiring films that cannot be found on other streaming platforms. The Kanopy collection captivates its viewers, expands world views and allows for optimal programming through film. Here's why librarians prefer Kanopy:

99%

of surveyed librarians are satisfied or extremely satisfied with the quality of Kanopy's content

89%

of surveyed librarians are satisfied or extremely satisfied with provided customer service

89%

of surveyed librarians feel Kanopy aligns with the strategic goals and objectives of their library

Collectively, libraries believe that Kanopy's goal to provide access to acclaimed and important films is aligned with their own objectives and that Kanopy provides value to users and to customers through its top-tier content.



Who is Using Kanopy?

Kanopy caters to libraries around the globe, providing thoughtful entertainment to over 1,500 libraries and 158 million library cardholders around the world. Through simultaneous access, over 30 million minutes are viewed daily.

Kanopy Benefits:

At Kanopy, we pride ourselves on providing relevant film that appeals to all of your community's interests. Through our program, your library will benefit from:

Quality Selection: All films in our curated collection of over 30,000 films are hand screened to meet our strict quality and diversity standards to best meet the demand for steaming film at libraries.

Instant Access: Your library will benefit from 24/7 immediate access to our comprehensive, critically acclaimed collection of cinema.

Evolving Selection: We add over 50 new movies and documentaries to our platform weekly to ensure the most relevant and interesting picks.

Programming Support: Our team of film experts provides monthly curated collections and digital resources that align with themes at the hearts of libraries and their communities.

Regular Improvements: At Kanopy, we take customer satisfaction seriously and make constant improvements to both the user and customer experience to ensure satisfaction at all levels.



Access Model

With predictability and sustainability in mind, we use a Pay Per Use (PPU) model to offer your library the opportunity to provide the best video at the best value. Our pricing is use driven where you only pay for films that are actually watched by your library patrons.

Key Benefits PPU Model Include:

Administrative Support: Offering centralized analytics and reporting tools through the administrative dashboard, librarians can monitor their Kanopy usage in real-time.

Flexibility: Your program opens access to the entire collection while only paying for the content viewed by your community.

Predictability: With consistent pricing throughout our entire catalog, your library will never have to pay hidden charges or platform fees.

Guaranteed Value: A cost per use (not circulation) of \$2 for all standard films* allows libraries to open the entire collection to patrons with no restrictions.

Public Performance Rights: At no additional cost, Kanopy offers public performance rights on a majority of our films which help libraries create strong community engagement.

Special Pricing for Unique Viewing: We understand that different viewing habits sometimes require different pricing, which is why your library only pays \$5 per patron for unlimited access to Kanopy Kids and \$5 per patron for entire sequential collections from The Great Courses.

Time Commitment: With no annual contracts or minimum required spend, your library can make adjustments to your program at any time.

Top Quality Through PPU

With our unique video-on-demand model, we're able to secure the best content often unavailable through alternative pricing structures. The mechanics of a pay-per-use model enable our content partners to provide film that parallels and often supersedes the selections available across direct to consumer streaming platforms.





Content at a Glance

Kanopy is proud to provide the highest quality content, specifically curated for your library community. At Kanopy, we firmly believe in the power of cinema, and the role that thoughtful entertainment can play in expanding mutual understanding, in bringing people together, in sparking a newfound thirst for knowledge or a boundless imagination that can last a lifetime. From thought-provoking documentaries to the latest festival hits, from classics of the Arthouse and the Oscars to the deep catalog discoveries that inspire today's best storytellers, the Kanopy library boasts tens of thousands of hours of truly essential film and TV content.

Through ongoing partnerships with the most prestigious distributors in the industry like A24, The Criterion Collection, PBS, and soon A&E, Kanopy publishes a variety of new titles each and every week, guaranteeing library patrons are always sure to find something surprising, exciting, thought-provoking and entertaining.

[Click to watch our latest content sizzle](#)



Mechanics of the Pay-Per-Use Model

Play credits denote the number of films an individual patron can access each month, and the monthly amount is determined by your library's administration. While there is no required minimum or maximum monthly pay credit total, 80% of all launching libraries opt to start with 10 play credits a month. On average, patrons use 1-3 credits per month suggesting they are interested in quality viewing rather than quantity viewing.

How Play Credits Work:



Each time a patron plays a film (with the exception of K-Series and K-Kids), their account will automatically be deducted a play credit.



Pressing play on a film unlocks unlimited access to the selection for 72 hours.



Your library will incur a \$2 fee per credit.



Credits reset on the first of every month and do not rollover. Patrons can see how many credits they have left by logging into their account on any device. Your library only pays for used credits.

*Libraries can adjust credits on a monthly basis

K-Series

Kanopy offers access to hundreds of K-Series (sequential series, like The Great Courses), priced to align with user viewing behaviors. Once a patron plays a title from any Great Courses series, the entire course is unlocked for only \$5. The user then has a rolling 30 days to finish the course. No play credits are used to view The Great Courses. Your library has the option to cap the amount of series a patron can access in a month to limit usage.

How K-Series Work:



A play on any KSeries unlocks that entire series to the patron for 30 rolling days.



Your library will be invoiced \$5 per played series.



The patron will not be deducted a play credit to view any of the videos within that series.





K-Kids

Kanopy Kids, (or K-Kids) is tailored to your community's kids. Kanopy Kids is a tightly curated collection of over 1,500 of the best children's programming available today. Our kids selection is curated to support early literacy, STEM education, and even foreign language learning. Using favorite children's characters from Sesame Street, PBS Kids, Weston Woods, and more, our collection of kids films inspire empathy, critical thinking, and self-esteem in young viewers.

Any play will trigger a \$5 fee, unlocking a rolling 30 days unlimited access to all of the content available in Kids. This model allows parents to give their children unrestricted access to Kanopy Kids without sacrificing any of their play credits, and without incurring further charges to your library.

How Kanopy Kids Works:



Parents can set up custom PINs required to exit Kids mode into adult-aged content, allowing kids the freedom to browse behind the gates of a child-friendly interface.



Kids and parents can choose from over 1,500 educational films.



Pressing play on a film unlocks unlimited access to the entire Kids catalog for 30 rolling days.



Pressing play in kids mode incurs a small fee of \$5 to your library.



No play credits allow children to view their favorite content again and again.

Additional Benefits of the Kanopy Program

Budget Reminders

Your library will receive warnings when your budget is at 70%, 80% and 90% of your budget cap. If you reach 100% of your budget, the platform is automatically paused for patrons' use, though our team will be in touch with you well before this point. Should this be the case for your library, our account managers work with you to determine the best steps moving forward.

Administrative Dashboard

Your library will have access to an advanced administrative dashboard, detailing real-time usage and spend. The user-friendly interface gives insight to over 30 downloadable reports from live patron statistics including the total number of play credits used each month, usage breakdown by patron, and access to the most played films in your community. Here, you'll be able to manage your library's MARC records and monitor your library's program. With full transparency on usage, your library can use this information to allocate appropriate funding for streaming video.

Through your administrative dashboard, you will also have access to Kanopy's feature request tool, which allows your staff to suggest and vote for features you'd like to see implemented on the platform.

Programming Support

Our team of film experts provides monthly thematic programming guides and digital toolkits that align with popular library programming, like Black History Month, Pride Month, summer reading initiatives, and much more. Programming resources are sent at the beginning of each month and can be accessed year-round through our digital resources portal.



September 2020 Youth Services Report

Returning classes experienced a smooth transition to our new and expected changes to public library visits. Teachers expressed gladness that we can host their classes again. Several grade levels started, and several have not, which is the teacher's discretion.

Fall programming started with a bang as Laken and Kendra filmed a virtual story time about pirates, and Sarah created "Teen Totes" which are bags with fun crafts that ages ten and up may pick up in the library and take home to complete.

The YMCA is still not allowed to use outside services, such as the library, but the library reached out to others including a local realtor and the elementary school for our upcoming story walk. Sarah also tapped the high school art students for the upcoming Christmas display planned for the library. Denise Freeland with the Chamber of Commerce desires a collaboration for a different community Christmas event that does not include a parade or sitting on Santa's lap. The library is on the top of her list of places where people can stop to participate.

Jumping back to the summer, the youth department posted 30 videos relating to the fairy tales and craft bags with 312 views on Youtube and one video posted on facebook with 65 views. Sarah says in hind sight, more should be posted on Facebook. The current story time on facebook shows a high number of views which is exciting, but when stats are broken down, about 8 viewed the video in its entirety in the first 24 hours. Recording stats in the virtual world is completely different from counting heads in a room, so there is another hurdle to face.

The Youth department is finding its way along a new path. Hopefully, return to normal will be soon, but the department will raise the bar with incorporation of new ideas and programs coordinating with old faithful and expected programs.

Statistics for August:

Side Door Count: 49

MES: 3 visits/ 49

Study Rooms Use: 37

Reference Questions: 214

Other Questions: 48

Teacher collections: 17 requests / 364 books

Kathy Heller

Youth Services Manager

9/17/2020

Director's Report—September, 2020

Building and Grounds—Standard Plumbing had technicians come out at my request to review the current HVAC set-up and recommend changes or improvements. The more complete overhaul is much more expensive than an attempt to sort out the current controllers, however, in the long run the more complex project is probably the better choice.

Projects—I've contacted Maynard Miller from Bookfinders in Holmes County about taking at least half of the discards and donations that have piled up here since last fall. He has worked with other area libraries, including Dover and Wayne County. He will pick up the books and pay the library a flat amount for the total volume of books he hauls off. I will hold some books back for a future books sale, but we have run out of room to store discards, and we need to keep weeding the collection.

Meetings—Met with the Ohio Plan representative on 09/01 to discuss the various safety and security practices at the library. Attended a Zoom meeting of area library directors on 09/04. Staff from Louisville Public Library visited on 09/03 to take a look at the Minerva's cargo area and discuss how we handle holds and delivery. I attended the Zoom Chamber Board meeting on 09/16, and the Zoom OLC Board meeting on 09/18